

DEPARTMENT OF WORKFORCE DEVELOPMENT
DIVISION OF WORKFORCE SOLUTIONS
ADMINISTRATOR'S MEMO SERIES

☐ ACTION
☒ NOTICE 04-34

ISSUE DATE: 12/28/2004
DISPOSAL DATE: 12/31/2005

*PROGRAM CATEGORIES:

| | | | |
|--|-----------------------------|-----------------------------|---|
| <input type="checkbox"/> AS | <input type="checkbox"/> FM | <input type="checkbox"/> ML | <input type="checkbox"/> TR |
| <input type="checkbox"/> CC | <input type="checkbox"/> FL | <input type="checkbox"/> NA | <input checked="" type="checkbox"/> W-2 |
| <input checked="" type="checkbox"/> CS | <input type="checkbox"/> IT | <input type="checkbox"/> RA | <input type="checkbox"/> WIA |
| <input checked="" type="checkbox"/> CF | <input type="checkbox"/> JC | <input type="checkbox"/> TC | |
| <input type="checkbox"/> CR | <input type="checkbox"/> LM | <input type="checkbox"/> TA | |

To: Child Support Agency Directors
Tribal Child Support Agency Directors
W-2 Agency Directors
Tribal Economic Support Directors
Regional Administrators

From: Bill Clingan /s/
Division Administrator

RE: Children First Program Allocations for 2005

PURPOSE:

This memo provides local agencies with the funding allocations for the Children First Program for calendar year 2005. Individual Children First agencies will receive a contract amendment that increases their Children First funding for 2005 in the amount shown on the Children First Program Calendar Year (CY) 2005 Allocation Table attached to this memo. Any changes to agency funding (deobligation / reallocation) for 2004 Children First programs will be part of a net adjustment in individual contract amendments for affected programs.

BACKGROUND:

Administrator's Memo 04-23, dated August 5, 2004 communicated the following guidelines for awarding Children First funds in calendar year 2005.

- Agencies with existing Children First programs that submitted a new Children First plan by September 30, 2004 would continue Children First funding in 2005, and
- New agencies could be awarded funds if they submitted a program plan and there was money available because existing agencies either requested less funding or opted out of the Children First Program.

* PROGRAM CATEGORIES:

| | | | |
|------------------------------|---------------------------------------|------------------------------|-------------------------------|
| AS--Apprenticeship Standards | FM--Financial Management Requirements | ML--Migrant Labor | TR--Transportation |
| CC--Child Care | FL--Foreign Labor Certification | NA--Native American Services | W-2--Wisconsin Works |
| CS--Child Support | IT--IT Systems | RA--Refugee Assistance | WIA--Workforce Investment Act |
| CF--Children First | JC--Job Center | TC--Tax Credit Programs | |
| CR--Civil Rights | LM--Labor Market Information | TA--Trade Assistance | |

POLICY:**Funding Allocation**

Based on the guidelines found in Administrator's Memo 04-23, the Bureau of Child Support (BCS) has allocated the available \$1,140,000 in Children First funds to thirty-one (31) agencies that currently administer a Children First Program and to two new Children First agencies (Buffalo and Calumet). One Children First agency and one Consortium (five counties) have opted not to operate programs in 2005. The calendar year 2005 allocations are attached to this memo.

Administrator's Memo 04-23 included a copy of the revised Children First Program Guide with updated state policies and procedures for the program. The revised Guide takes effect on January 1, 2005 and supersedes policy and procedures previously outlined in Administrator's Memos 01-14 and 02-05. Instructions for obtaining the Program Guide are found in the Action Summary Statement below.

Program Monitoring

DWD will monitor compliance with state statutes and policies governing the administration of the Children First Program. DWD will monitor CARES participant data entry as outlined in the revised Children First Program Guide.

Child Support Regional Administrators will conduct the monitoring off-site or on-site during the regularly scheduled county visits or at other times at the discretion of the Department. In addition, DWD may monitor financial records related to Children First expenditures and claims. Administrative and partner agencies are expected to comply with monitoring requests.

ACTION SUMMARY STATEMENT:

Please refer to the Children First Program Guide for program operations information. An electronic version is available on line at:

<http://www.dwd.state.wi.us/dws/adminmemos/04023.htm>

For other formats, please see the contact information below.

CONTACTS:

Questions regarding the Children First Program may be directed to Sue Kinas at 608-264-9826 or sue.kinas@dwd.state.wi.us.

REGIONAL OFFICE CONTACT: BCS Regional Administrators

Attachments:

CY 2005 Allocations

Map of Children First Programs

Children First Program CY 2005 Allocations

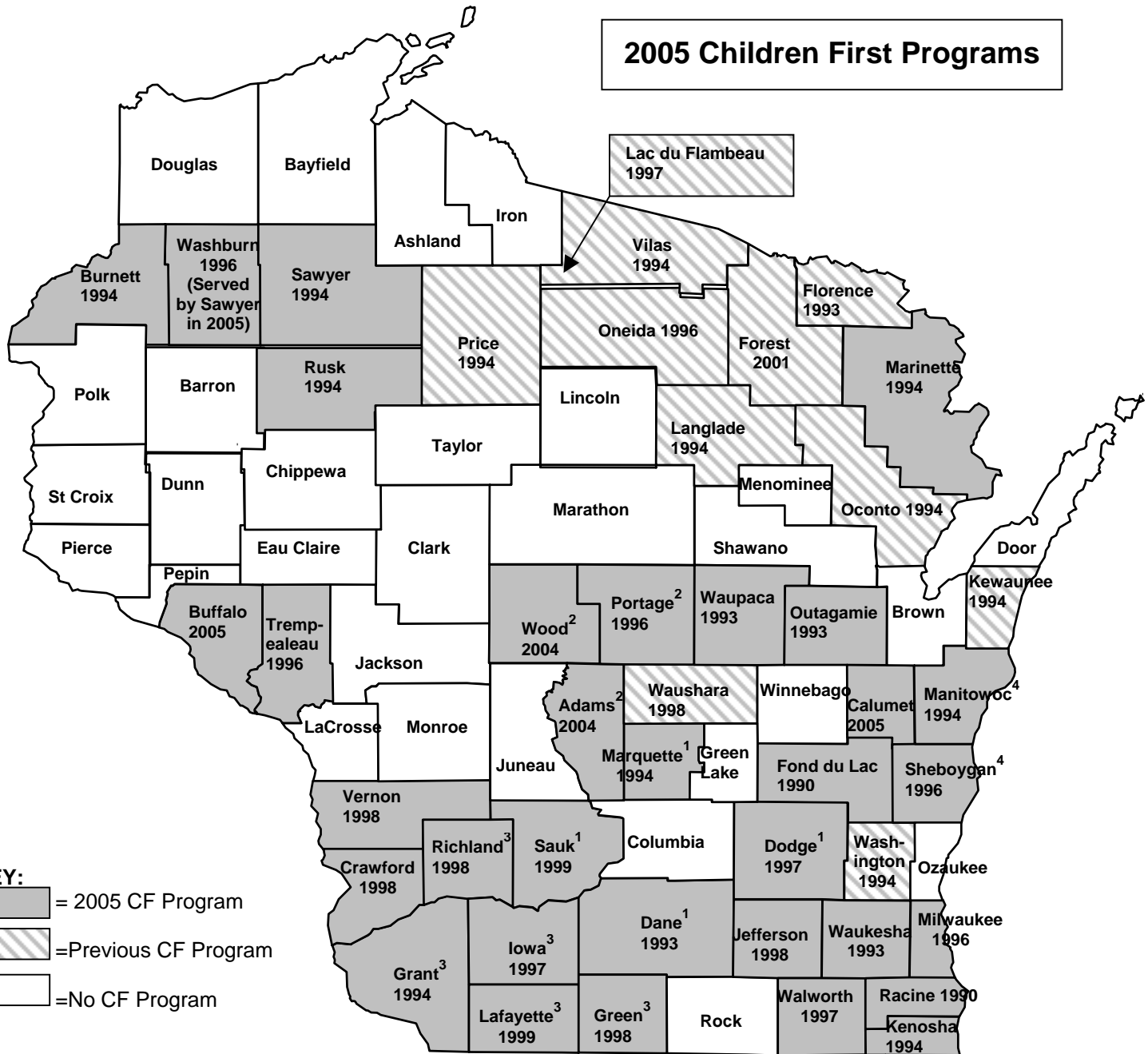
| County/Consortium | Slots | Allocation |
|---|-------------|-----------------------|
| Buffalo | 7 | \$ 2,800.00 |
| Burnett | 6 | \$ 2,400.00 |
| Calumet | 10 | \$ 4,000.00 |
| Capitol Consortium (Dane, Dodge, Marquette, Sauk) | 302 | \$ 120,800.00 |
| Crawford | 2 | \$ 800.00 |
| Fond du Lac | 168 | \$ 67,200.00 |
| Jefferson | 7 | \$ 2,800.00 |
| Kenosha | 236 | \$ 94,400.00 |
| Marinette | 15 | \$ 6,000.00 |
| Milwaukee | 1077 | \$ 430,800.00 |
| Outagamie | 9 | \$ 3,600.00 |
| PAW Consortium (Portage, Adams, Wood) | 8 | \$ 3,200.00 |
| Racine | 675 | \$ 270,000.00 |
| Rusk | 7 | \$ 2,800.00 |
| Sawyer (serving Sawyer & Washburn) | 24 | \$ 9,600.00 |
| Southwest Consortium (Grant, Green, Iowa, Lafayette, Richland) | 11 | \$ 4,400.00 |
| Trempealeau | 6 | \$ 2,400.00 |
| Vernon | 7 | \$ 2,800.00 |
| W-2 Lakeshore Consortium (Sheboygan, Manitowoc) | 69 | \$ 27,600.00 |
| Walworth | 6 | \$ 2,400.00 |
| Waukesha | 194 | \$ 77,600.00 |
| Waupaca | 4 | \$ 1,600.00 |
| TOTALS* | 2850 | \$1,140,000.00 |

*Total funding for CY 2005 is \$1,140,000. In 2005 we instructed counties that they would not receive additional funding over their 2004 allocations (or could receive less if requested). 2005 allocations remain the same as 2004 allocations with the exception of Capitol Consortium that received additional funds to bring its allocation more in line with their percentage of IV-D cases. In addition, two new counties (Buffalo and Calumet) received funds to begin Children First programs.

2005 Children First Programs

KEY:

- = 2005 CF Program
- = Previous CF Program
- = No CF Program



| 1990 | 1994 | 1996 | 1997 | 1999 | 2004 | Consortia | Consortia |
|--|---|--|--|-------------------|-------------------------------------|--|---|
| Fond du Lac Racine | Burnett Grant Kenosha Kewaunee Langlade Manitowoc | Milwaukee Oneida Portage Sheboygan Trempealeau Washburn | Dodge Iowa Lac du Flambeau Walworth | Lafayette Sauk | Adams Wood joined PAW Consortium | ¹ Capitol: Dane Dodge Marquette Sauk | ³ Southwest: Grant Green Iowa Lafayette Richland |
| 1993 | Marinette | | 1998 | 2001 | 2005 | | |
| Dane Florence Outagamie Waukesha Waupaca | Marquette Oconto Price Rusk Sawyer Vilas Washington | | Crawford Green Jefferson Richland Vernon Waushara | Forest | Buffalo Calumet | ² PAW: Portage Adams Wood | ⁴ W-2 Lakeshore: Manitowoc Sheboygan |